

## **PROCEDURE NO. 2 REGISTRATION OF DOCUMENTED VESSELS**

### **GENERAL:**

Vessels are documented by the United States Coast Guard and not by states. All vessels 5 net tons or more meeting the criteria of a commercial vessel as defined by the U.S.C.G. must be federally documented; pleasure yachts 5 net tons or more may be federally documented or titled at the option of the owner(s).

If a vessel is federally documented, it is not necessary to contact the U.S. Coast Guard each time the vessel relocates to another state unless the hailing port changes. Furthermore, the only time that federal documentation must be changed is when a change to the vessel's ownership, name or other pertinent data occurs.

### **REQUIREMENTS:**

In order to register a documented vessel, a vessel owner must comply with the following:

1. Complete an application for a certificate of registration to include: the ~~true~~ owner's name and address, residency, date of birth and a complete vessel description to include the former states' assigned number, the manufacturers' name, year built, model year, HIN #, hull material, propulsion and fuel.
2. Furnish a copy of the vessel's documented papers or an abstract of title prepared by the National Vessel Documentation Center.
3. Provide a ~~notarized~~ bill of sale which describes the vessel and the ~~true~~

selling price of the vessel.

4. Pay all applicable registration fees and sales tax or furnish a receipt that sales tax has been paid. Any decal from a previous year's registration must be removed from the vessel.

5. Submit the Certificate of Title for cancellation, if previously state titled.